EDUCATIONAL REGISTRY APPLICATION (ERA)

Educational Registry Application maintains information on DOE divisions, offices and staff. This application also maintains data for division and school administration, superintendent, superintendent's designee, principal, central office staff, school calendar, school programs, paired schools, division contacts, and triennial census counts.

The information collected within ERA is the Department of Education's official means of identifying schools for *No Child Left Behind Act of 2001* (NCLB) reporting, accreditation, assessment, mailings, contacts for Webbased data submissions, and the *Virginia Educational Directory*.

SSWS Admin is the tool used to grant users access to the various applications, reports and data collections available via SSWS.

The Educational Registry Application (ERA) and Single Sign-on for Web Systems (SSWS) Admin application are now fully integrated applications.

Integrating ERA and SSWS Admin provides for greater flexibility in granting school personnel division-level access for some applications and school-level access for others.

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Educational Registry Application

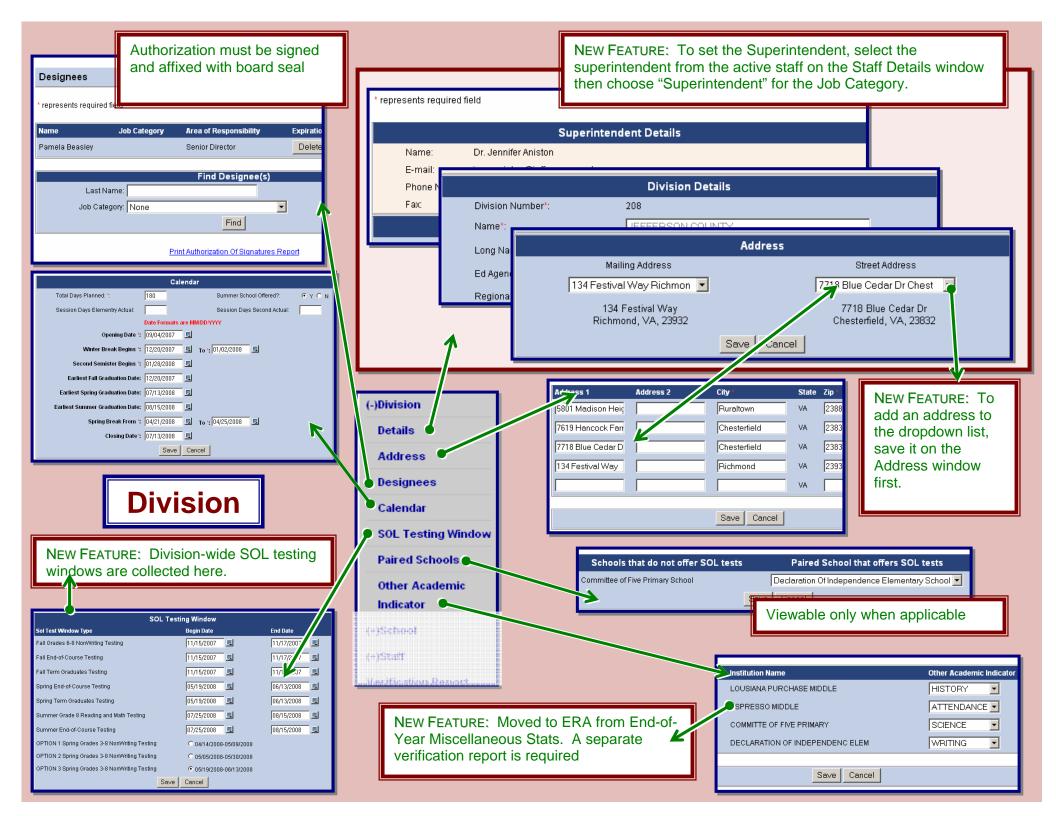
MESSAGE BOARD:

New Feature - Coming Soon





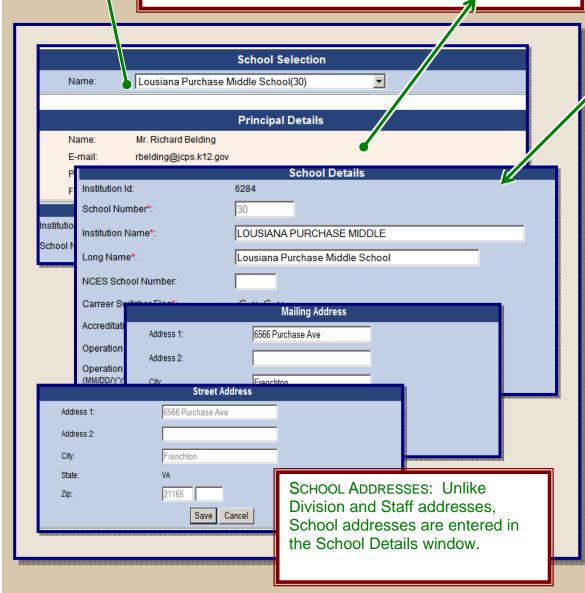
QUICK REFERENCE GUIDE



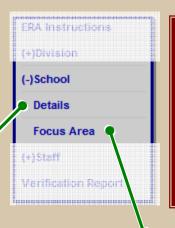
NEW FEATURE: Choose a school from the dropdown list.

SCHOOL

NEW FEATURE: To set the Principal, select the principal from the active staff on the Staff Details window then choose "Principal" for the Job Category.



NEW FEATURE: Data that appears gray is updated by the DOE. Other data fields can be updated by the Divisions.



As with the former School and Staff Administration collection, it is IMPORTANT that all contact data within ERA be kept CURRENT.



NEW FEATURE: Focus Areas with white check boxes can be updated by the Division. The DOE will update the gray boxes.

